



Pupil Transportation » Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 3/1/2018 (1)					
3/1/2018 7:00 AM	480	Bus Gar	Email, Logs, Lunch, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, worked on bus 1 and bus 2, spoke w/ drivers about changes to travel schedule, collect driver reports, finished logs	Bus 01; Bus 02
Start : 3/2/2018 (2)					
3/2/2018 4:30 AM	60	Bus Gar	Phone - Staff	spoke w/ Sheriff's department and Mrs. Hicklin and notified drivers there would be no school	
3/2/2018 7:00 AM	480	Bus Gar	Other (Provide Description)	No School due to high winds, trees down and power outages	
Start : 3/5/2018 (1)					
3/5/2018 7:00 AM	480	Bus Gar	Email, Logs, Lunch, Meeting - Staff, Other (Provide Description), Reports, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus radio, met w/ MES drivers and hand out memos, picked up bus 5 and brought over for inspection, checked bus 1 light on, checked email, collect driver reports, worked on bus 3, finished logs, took bus 5 back to MES	Bus 05; Bus 01; Bus 03
Start : 3/6/2018 (2)					
3/6/2018 4:30 AM	90	Bus Gar	Road Check: Weather	checked weather spoke w/ Sheriff's office and Mrs. Hicklin -school on regular schedule	
3/6/2018 7:00 AM	480	Bus Gar	Email, Logs, Lunch, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus radio, picked up bus 6 from MES, checked email, worked on bus 6, 4 and maintenance truck, filed reports, finished logs, took bus 6 back to MES	Bus 06; Bus 04; 2013-Truck-GMC Sierra-Brown-Maint
Start : 3/7/2018 (2)					
3/7/2018 4:30 AM	60	Bus Gar	Road Check: Weather	checked weather spoke w/ Mrs. Hicklin -school on regular schedule	
3/7/2018 7:00 AM	480	Bus Gar	Athletic Schedules, Email, Logs, Lunch, Meeting - Others, Meeting - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, met w/ drivers to be on standby -starting to snow, worked on bus 19, made trip directions for driver, checked email, finished logs	Bus 19
Start : 3/8/2018 (2)					
3/8/2018 4:30 AM	60	Bus Gar	Road Check: Weather	checked weather -called sheriff's office, notified Mrs. Hicklin -school on regular schedule	
3/8/2018 7:00 AM	540	Bus Gar	Email, Logs, Lunch, Meeting - Others, Meeting - Staff, Other (Provide Description), Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	monitor bus radio, met w/ a parent about a bus route, worked on bus 8 -sent driver back with a spare, checked email, worked on bus 1, assign trip drivers, finished logs	Bus 08; Bus 01
Start : 3/9/2018 (2)					
3/9/2018 4:30 AM	60	Bus Gar	Road Check: Weather	checked weather, called sheriff's office north end of the county got snow but VDOT was able to clear the roads overnight -notified Mrs. Hicklin, school on regular schedule	
3/9/2018 7:00 AM	450	Bus Gar	Email, Logs, Lunch, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitored bus radio, worked on bus 12 @ MES, picked up bus 3 took to garage, worked on bus 8, worked on bus 3, checked email, finished logs, took bus 8 back to MES,	Bus 12; Bus 08; Bus 03
Start : 3/11/2018 (1)					
3/11/2018 7:00 PM	60	Bus Gar	Phone - Staff, Road Check: Weather	checked weather reports spoke w/ Allegheny, Mrs. Hirsh and notified drivers school will be closed Monday due to snow	
Start : 3/12/2018 (1)					
3/12/2018 1:00 PM	330	Bus Gar	Other (Provide Description), Phone - Staff, Road Check: Weather	No School -plowed VES, garage, SAB, checked routes, plowed Pig Run, spoke w/ Mrs. Hirsh and notified drivers school will be 2hrs. late pending overnight weather	
Start : 3/13/2018 (2)					
3/13/2018 5:00 AM	450	Bus Gar	Other (Provide Description), Phone - Staff, Road Check: Weather	checked weather and roads -more snow, spoke w/ Mrs. Hirsh -notified drivers No School due to snow, plowed VES, Garage and BCHS	
3/13/2018 4:00 PM	240	Bus Gar	Phone - Staff, Road Check: Weather	checked roads, spoke w/ Mrs. Hirsh -notified drivers school 2hrs. late pending weather	
Start : 3/14/2018 (2)					
3/14/2018 5:00 AM	180	Bus Gar	Phone - Others, Phone - Staff, Road Check: Weather	made calls checked roads, spoke w/ Mrs. Hirsh -due to snow and drifting -School Closed, notified drivers	
3/14/2018 7:00 PM	60	Bus Gar	Phone - Others, Phone - Staff, Road Check: Weather	made calls, checked roads and weather spoke w/ Mrs. Hirsh -due to some drifting School will be 2 hrs. late -notified drivers	
Start : 3/15/2018 (1)					
3/15/2018 5:00 AM	720	Bus Gar	Athletic Schedules, Email, Meeting - Staff, Other (Provide Description), Phone - Staff, Road Check: Weather, Route Review	checked roads, called VDOT to plow drifting @ BCHS, notified Mrs. Hirsh and drivers, drove Douthat Rt.,met w/ MES driver about a problem @ a bus stop, checked email, revised trip schedule, notified drivers, drove Douthat Rt	
Start : 3/16/2018 (1)					
3/16/2018 7:00 AM	420	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff, Route Review, Vehicle Fluid Top Off, Vehicle Inspection		Bus 13; Bus 16

monitored bus radio, checked email, finished on logs for the week, worked on bus 13 and 16, worked on payroll, spoke w/ Sharon about a route change for the next couple of months

Start : 3/19/2018 (1)

3/19/2018 7:00 AM	480 Bus Gar	Email, Logs, Lunch, Other (Provide Description), Phone - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Pick Up/Delivery, Vehicle Repair	monitored bus radio, picked up bus 7 @ MES, checked email, worked on bus 15 and bus 7, tried to help Johnny find a car driver, finished logs, took bus 7 back to MES	Bus 15; Bus 07
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Start : 3/20/2018 (1)

3/20/2018 7:00 AM	510 Bus Gar	Athletic Schedules, Email, Logs, Lunch, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, worked on bus 13, 1 and 10, no after school activities -notified drivers, worked on PO's	Bus 13; Bus 01; Bus 10
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Start : 3/21/2018 (2)

3/21/2018 12:30 PM	360 Bus Gar	Other (Provide Description), Phone - Staff, Route Review	No School -snow, plowed BCHS and VES, checked secondary roads from Warm Springs to Millboro -plowed the end of Pig Run again -spoke w/ Mrs. Hirsh and gave an update	
3/21/2018 7:30 PM	90 Bus Gar	Vehicle Pick Up/Delivery	picked up blue Taurus from garage and dropped @ BCHS to be used on a route tomorrow	

Start : 3/22/2018 (2)

3/22/2018 4:30 AM	90 Bus Gar	Phone - Staff, Road Check: Weather	checked route and weather for DSLCC driver -made calls -DSLCC cancelled today	
3/22/2018 6:30 AM	450 Bus Gar	Athletic Schedules, Email, Logs, Lunch, Meeting - Staff, Other (Provide Description), Road Check: Weather	checked roads and weather, called Sheriff's office on radio to report a tree hanging across the road, notified driver, checked Mill Creek top of Mtn, met w/ Mr. Sizemore, checked email, revised trip schedule, finished logs	

Start : 3/23/2018 (1)

3/23/2018 6:00 AM	510 Bus Gar	Athletic Schedules, Email, Logs, Lunch, Other (Provide Description), Phone - Staff, Shop Cleaning, Vehicle Diagnostics, Vehicle Repair	checked to make sure Forestry Rt was covered, monitored bus radio, worked on bus 10, spoke w/ Mr. Sizemore about school lights, spoke w/ Mrs. Hicklin about a student riding a different bus in the mornings, revised trip schedule, cleaned shop, finish logs	Bus 10
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Start : 3/26/2018 (1)

3/26/2018 7:00 AM	630 Bus Gar	Athletic Schedules, Email, Fuel Tank Measurement, Logs, Lunch, Meeting - Staff, Other (Provide Description), Purchase Orders, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Repair	monitor bus radio, checked email, finished po's took to SAB met w/ Mrs. Hirsh, stuck tanks at BCHS, worked on blue GMC, finished logs	2007-Truck-GMC Blue-TRANS
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Start : 3/27/2018 (1)

3/27/2018 6:00 AM	540 Bus Gar	Athletic Schedules, Email, Logs, Lunch, Meeting - Others, Meeting - Staff, Other (Provide Description), Phone - Staff, Road Check: Weather, Shop Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	spoke w/ Mrs. Hicklin and Mrs. Hirsh -notified drivers 2hrs. late -ice, checked routes and weather, revised trip schedule, worked on bus 4 and 12, called BlueBird for records, cleaned shop, finished logs NEW	Bus 04; Bus 12
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